



Bowling Green Country Club Employment Application

AN EQUAL OPPORTUNITY EMPLOYER

BGCC is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.

Please print clearly and complete all sections.

Applicant Information

Date _____ Social Security Number _____

Name _____ Birthdate _____

Address _____

Phone _____ Cell _____ Email _____

How did you hear about us? _____

Employment Desired

Position _____ Date you can start _____ Salary Desired _____

What are your available hours? _____

Education

Name & Location	Class Rank	Grad. Date	Degree
HS _____			N/A

College _____

Employment Record

Name & Address	Business	Reason for Leaving
1. _____		
From _____ To _____		
2. _____		
From _____ To _____		
3. _____		
From _____ To _____		
4. _____		
From _____ To _____		

References

Name & Address

Business

Yrs Acquainted

1. _____

2. _____

3. _____



Personal Information

Have you ever applied to / worked for BGCC before? _____ If yes, please explain (include date)



Do you have any friends, relatives, or acquaintances working for BGCC? _____ If yes, state name & relationship: _____

If hired, would you have transportation to/from work? _____

Are you over the age of 18? (If under 18, hire is subject to verification of minimum legal age.) _____

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States? _____

Are you able to perform the essential functions of the job for which you are applying, either with / without reasonable accommodation? _____ If no, describe the functions that cannot be performed:



(Note: BGCC complies with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Have you ever been convicted of a criminal offense (felony or misdemeanor)? _____ If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case. _____

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)



I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without previous notice.

Signature _____ Date _____